

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
(PRISM)**

EXECUTIVE COMMITTEE

FINAL AGENDA

Web Conference/Telephonic Meeting	Thursday, January 4, 2024
https://zoom.us	9:00 a.m.
Teleconference Number: Use Call Me Option or 669-444-9171	First Meeting – 2024
Meeting Number: 886 8470 7885	

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

- 1.A. Establishment of Quorum/Introductions 10
- 1.B Web Conference Protocol

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 2.A. Approval of Minutes, December 7, 2023..... 11
An action to approve the Minutes of the above meeting.
- 2.B. Code of Conduct..... 21
An action to acknowledge receipt of the Code of Conduct.

2.C.	Committee Appointments.....	24
	<i>An action to make appointments to various committees.</i>	
2.D.	PRISM Investment Policy.....	25
	<i>An action to recommend to the Board of Directors to approve amendments to the Investment Policy.</i>	
2.E.	Informational Reports	
	<i>An action to acknowledge receipt of the reports.</i>	
	1. Disclosure of Settled Claims.....	43
	2. Disclosure of Underwriting Authority.....	45
	3. Notices of Intent for Potential Withdrawal.....	48
	4. PRISM Membership Applications.....	49
	5. Interim Financial Statements as of September 30, 2023.....	50
	6. PRISM Annual Report.....	80

COMMITTEE REPORTS

3.A.	Claims Review Committee – 12/8/23 (Heather)	81
3.B.	Claims Review Committee 2 – 12/13/23 (Heather)	82
3.C.	Finance Committee – 12/18/23 (Puneet).....	83
3.D.	Employee Benefits Committee – 12/14/23 (Sidney)	85
3.E.	PRISMHealth Committee – 12/13/23 (Sidney)	86

INSURANCE PROGRAMS

4.A.	Potential New Program – PRISM Internal Guarantee Account (PIGA) (Gina). 88	
	<i>Provide direction to staff regarding the potential interest in the development of an internal guarantee fund for PRISM programs.</i>	
4.B.	CAJPA Accreditation Policy (Gina)	92
	<i>An action to recommend to the Board of Directors to amend the CAJPA Accreditation Policy.</i>	
4.C.	Return of PRISM ARC Additional Capital Contribution (Gina).....	95
	<i>An informational report regarding the return of capital from the PRISM ARC contribution.</i>	

FINANCIAL MATTERS

5.A.	2023 Annual Comprehensive Financial Report (ACFR) (Puneet).....	96
	<i>An informational report regarding the ACFR, as of June 30, 2023.</i>	
5.B.	2023 PRISM Affiliate Risk Captive (ARC) Audit Report (Puneet).....	116
	<i>An informational report regarding the ARC audit report, as of June 30, 2023.</i>	
5.C.	2024/25 Major Budget Items (Gina).....	128
	<i>Provide direction to staff regarding new items of significance for inclusion in the proposed 2024/25 Budget.</i>	

GENERAL BUSINESS

- 6.A. Staff Changes – 3 New Senior Liability Claims Specialist Positions (Heather)... 132
An action to approve new staff positions in the Liability Claims Department.
- 6.B. Establishment of Jail Medical JPA Task Force (Gina) 135
An action to approve the establishment of Jail Medical JPA Task Force.
- 6.C. 2024 Strategic Planning Retreat (Gina)..... 137
An action to set the dates and discuss the location for the 2024 Retreat.
- 6.D. Standard Operating Procedures (SOP) (Gina) 138
An informational report regarding the SOP.
- 6.E. 2023 Crisis Incident Management Services Usage Report (Rick) 161
An informational report regarding the usage of the Crisis Incident Management services in 2023.
- 6.F. Member Services Update (Rick)..... 163
An informational report regarding member services.
- 6.G. Update on Spectra Claims System (Tom) 167
An informational report regarding the status and further development of PRISM's claims system.
- 6.H. Staff Report (Gina)
Staff will report on matters of interest to the Committee.

FUTURE MEETINGS

The next regularly scheduled meeting will be on **Thursday, February 8, 2024**, at **10:00 a.m.**, to be held **at the PRISM office in Folsom.**

CLOSED SESSION

For the following claims items, those in attendance may include members of the Committee and their alternates, legal counsel, as well as authorized staff, which may include the CEO, COO, CLC, claims manager and the primary claims handler and their supervisor.

Pursuant to Government Code Section 54956.9(d)(1), the Committee will hold a closed session to discuss the following:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

- 7.A. PRISM v. AmTrust (Mike)

Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following claims:

LIABILITY AND WORKERS' COMPENSATION CLAIMS

7.B. Report of Pending Workers' Compensation and General Liability Claims Over \$1M (see attached)

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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Contra Costa County	Karen Caoile	2530 Arnold Dr. Suite 140 Martinez, CA 94553	(925) 335-1408
Glenn County	Scott De Moss	525 W. Sycamore Street, Suite B1 Willows, CA 95988	(530) 934-6400
GSRMA	Scott Schimke	247 West Sycamore Street Willows, CA 95988	(530) 934-5633
Lassen County	Richard Egan	221 S. Roop Street, Suite 4 Susanville, CA 96130	(530) 251-8333
San Joaquin County	Tanya Moreno	44 N. San Joaquin St., Suite 330 Stockton, CA 95202	(209) 468-3274
Santa Clara County	Lance Sposito	2310 N. First Street, Suite 203 San Jose, CA 95131	(408) 441-4342
Sonoma County	Janell Crane	575 Administration Drive, Ste 116C Santa Rosa, CA 94503	(707) 565-2885
Yolo County	Barbara Lubben	77 W. Lincoln Ave. Woodland, CA 95695	(530) 666-4456 Xt. 202