

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
(PRISM)**

EXECUTIVE COMMITTEE

FINAL AGENDA

Web Conference/Telephonic Meeting	Thursday, March 3, 2022
https://zoom.us	9:00 a.m.
Teleconference Number: Use Call Me Option or 669-900-9128	Third Meeting – 2022
Meeting Number: 922 4420 9005	

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

- 1.A. Establishment of Quorum/Introductions6
- 1.B. Web Conference Protocol

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 2.A. Approval of Minutes, February 3, 2022.....8
An action to approve the Minutes of the above meeting.

2.B.	2022/23 Fiscal Year Internal Borrowing Rate.....	16
	<i>An action to recommend to the Board of Directors to set the internal borrowing rate for the 2022/23 fiscal year.</i>	
2.C.	Program Budget Policies.....	17
	<i>An action to approve the EWC, GL1, and Miscellaneous Programs' Budget Policies.</i>	
2.D.	PRISM Membership Applications.....	30
	<i>An action to approve the listed entities for membership in PRISM.</i>	
2.E.	PRISM Investment Policy	31
	<i>An action to recommend to the Board of Directors to ratify the Investment Policy with no changes.</i>	
2.F.	Acknowledgements and Disclosures	
	1. Member Annual Reports.....	52
	2. Disclosure of Underwriting Authority.....	53
	3. Notices of Intent for Potential Withdrawal	57
	4. 2022/23 Miscellaneous Programs Renewal Status.....	58
	<i>An action to acknowledge receipt of the reports and disclosures.</i>	

COMMITTEE REPORTS

3.A.	Claims Review Committee – 2/11/22.....	62
3.B.	Claims Review Committee 2 – 2/9/22.....	63
3.C.	Legislative Committee – 2/10/22.....	64
3.D.	Finance Committee – 2/9/22	72
3.E.	Medical Malpractice Committee – 2/15/22	74
3.F.	Property Committee – 2/24/22.....	75
3.G.	Underwriting Committee – 2/23/22.....	76
3.H.	PRISMHealth Committee – 2/16/22.....	77
3.I.	Employee Benefits Committee – 2/17/22.....	79
3.J.	Technology Committee – 2/18/22.....	81
3.K.	Governance Sub-Committee – 2/11/22.....	84

INSURANCE PROGRAMS

Excess Workers' Compensation Program

- 4.A.1. 2022/23 Reinsurance Renewal Update (Alliant) 85
An action to recommend to the Board of Directors to approve renewal terms, or delegate authority to the Underwriting Committee to approve renewal terms within specified parameters
- 4.A.2. COVID-19 Loss (Gordon/Gina) 88
An action to recommend to the Board of Directors to address the application of coverage for the COVID-19 loss.
- 4.A.3. 2022/23 Estimated Deposit Premium Allocation (Rebekah) 97
An action to recommend to the Board of Directors to approve setting the pool allocation and administrative charges for 2022/23.

General Liability 1 Program

- 4.B.1. 2022/23 Reinsurance Renewals (Alliant) 100
An action to recommend to the Board of Directors to approve renewal terms or delegate authority to the Underwriting Committee to approve renewal terms within specified parameters
- 4.B.2. 2022/23 Estimated Premium Allocation (Rebekah) 103
An action to recommend to the Board of Directors to approve the pool allocation and setting the administrative charges for 2022/23.
- 4.B.3. Memorandum of Coverage (MOC) Amendments (Mike) 105
An action to recommend to the Board of Directors to approve the proposed revisions to the GL1 Program MOC, and to direct staff to send the MOC to the GL1 Program membership for review and comment.

Master Rolling Owner Controlled Insurance Program

- 4.C. State of the Program (Alliant) 143
An informational report regarding the state of the MR OCIP.

GENERAL BUSINESS

- 5.A. Enterprise Risk Management Program (Rebekah) 146
An informational report regarding the development of an ERM.
- 5.B. Reclassification of WC Claims Specialist Positions (Gina) 149
An action to approve the reclassification of WC claims specialist positions.
- 5.C. Update on Recent Coverage Decision (Mike)
An informational report regarding the recent coverage decision.

- 5.D. Staff Report (Gina)
Staff will report on matters of interest to the Committee.

FUTURE MEETINGS

The next regularly scheduled meeting will be on **Thursday, May 5, 2022**, at **10:00 a.m.**, to be held at the **PRISM office in Folsom and via web conference.**

CLOSED SESSION

For the following claims items, those in attendance may include members of the Committee and their alternates, legal counsel, as well as authorized staff, which may include the CEO, COO, CLC, claims manager and the primary claims handler and their supervisor.

Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following claim:

- 6.A. Martinez v. City of Pomona – 9/27/19 (Elaine/James)**

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

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PRISM		75 Iron Point Circle, Suite 200 Folsom, CA 95630	(916) 850-7300
ACCEL/City of Santa Barbara	Mark Howard	735 Anacapa Street Santa Barbara, CA 93101	(805) 897-2654
Contra Costa County	Karen Caoile	2530 Arnold Dr. Suite 140 Martinez, CA 94553	(925) 335-1408
GSRMA	Scott Schimke	247 West Sycamore Street Willows, CA 95988	(530) 934-5633
Kern County	Matt Gutierrez	1115 Truxtun Ave Bakersfield, CA 93301	(661) 868-3808
Lassen County	Richard Egan	221 S. Roop Street, Suite 4 Susanville, CA 96130	(530) 251-8333
Mendocino County	Heather Rose	501 Low Gap Road, Room 1010 Ukiah, CA 95482	(707) 234-6061
Napa County	Kerry John Whitney	1195 3 rd Street, Room 310 Napa, CA 94559	(707) 253-4821
Santa Clara County	Lance Sposito	2310 N. First Street, Suite 203 San Jose, CA 95131	(408) 441-4342
Sonoma County	Janell Crane	575 Administration Drive, Ste 116C Santa Rosa, CA 94503	(707) 565-2885
Sutter County	Nathan Black	463 2 nd Street Yuba City, CA 95991	(530) 822-7127
Ventura County	Leonardo Selvaggi	800 S. Victoria Ave., #1970 Ventura, CA 93009	(805) 662-6534