

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT  
(PRISM)**

**EMPLOYEE BENEFITS COMMITTEE**

**FINAL AGENDA**

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Web Conference/Telephonic Meeting	Thursday, February 15, 2024
<a href="https://zoom.us">https://zoom.us</a>	9:30 a.m.
Teleconference Number: Use Call Me Option or 669-444-9171	First Meeting – 2023
Meeting Number: 886 3416 9691	

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As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

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**ROLL CALL/INTRODUCTIONS**

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- 1.A. Establishment of Quorum/Introductions .....5
- 1.B. Web Conference Protocol

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**SELECTION OF CHAIR**

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- 2.A. Selection of Chair and Vice Chair.....6
- An action to select a Chair and Vice Chair for the 2024 year.*

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**CONSIDERATION OF OFF AGENDA ITEMS**

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Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

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**PUBLIC COMMENT**

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This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

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## CONSENT AGENDA

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The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

- 3.A. Approval of Minutes, December 14, 2023 ..... 8  
*An action to approve the Minutes of the above meeting.*
- 3.B. Code of Conduct..... 12  
*An action to acknowledge receipt of the Code of Conduct.*
- 3.C. Disclosure of Underwriting Authority for Dental Program ..... 15  
*An action to acknowledge receipt of the disclosure.*
- 3.D. Standard Operating Procedures (SOP)..... 16  
*An action to approve the Employee Benefits Program SOP.*

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## DENTAL PROGRAM ADMINISTRATION

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- 4.A. PRISM Dental Financials and Member Statistics (Sidney/Heather)..... 30  
*An informational report on the Dental Income Statement and member statistics through December 31, 2023.*
- 4.B. Dental Program Budget Policies (Sidney) ..... 34  
*An action to approve the Dental Program Budget Policies.*

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## MISCELLANEOUS PROGRAMS

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- 5.A. Member Statistics and Renewal Recap (Heather)..... 37  
*An informational report on the Miscellaneous Programs member statistics and renewal recap.*
- 5.B. Paid Family Leave - Voya (Alliant) ..... 42  
*An informational report on a potential provider for the PRISM Paid Family Leave Program.*
- 5.C. Miscellaneous Programs Budget Policies (Sidney)..... 43  
*An action to approve the Miscellaneous Program Budget Policies.*

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## GENERAL BUSINESS

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- 6.A. Return of PRISM ARC Additional Capital Contribution (Gina)..... 48  
*An informational report regarding the PRISM ARC capital contribution.*
- 6.B. 2023 Strategic Planning Retreat Recap (Gina/Andrew) ..... 49  
*An informational report regarding the 2023 Fall Retreat.*
- 6.C. Staff Report (Sidney)  
*Staff will report on matters of interest to the Committee.*

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## FUTURE MEETINGS

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The next regularly scheduled meeting will be held on **Thursday, May 23, 2024** at **10:00 a.m.**, to be held at the **PRISM office** in Folsom.

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## ADJOURNMENT

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*Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

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**TELEPHONIC ADDRESS LIST**

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<b>Merced County</b>	Mai Yang	2222 M Street Merced, CA 95340	(209) 385-7356
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