

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT  
(PRISM)**

**EXECUTIVE COMMITTEE**

**FINAL AGENDA**

75 Iron Point Circle, Suite 200  
Folsom, California 95630  
(916) 850-7300

Web Conference/Telephonic Meeting

<https://zoom.us>

Teleconference Number: Use Call Me Option or 669-444-9171

Meeting Number: 812 9674 8649

Thursday, September 1, 2022

10:00 a.m.

Tenth Meeting – 2022

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

**ROLL CALL/INTRODUCTIONS**

1.A. Establishment of Quorum/Introductions .....9

1.B Web Conference Protocol

**CONSIDERATION OF OFF AGENDA ITEMS**

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

**PUBLIC COMMENT**

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

**CONSENT AGENDA**

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

2.A. Approval of Minutes, August 11, 2022 ..... 11  
*An action to approve the Minutes of the above meeting.*

2.B.	Committee Appointment .....	13
	<i>An action to make appointments to PRISM committees.</i>	
2.C.	2022 Public Entity Board Election Results .....	14
	<i>An action to certify the results of the election.</i>	
2.D.	Informational Reports	
	<i>An action to acknowledge receipt of the reports.</i>	
	1. Disclosure of Settled Claims.....	15
	2. Disclosure of Underwriting Authority.....	18
	3. Premium Billings Update.....	23

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## COMMITTEE REPORTS

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3.A.	Claims Review Committee 2 (Mike) – 6/8/22, 6/30/22, 7/13/22, 7/27/22, 8/10/22.....	24
3.B.	Claims Review Committee (Mike) – 6/10/22, 7/8/22, 8/5/22, 8/31/22.....	29
3.C.	Legislative Committee (Mike) – 6/16/22, 8/11/22 .....	33
3.D.	Primary Workers’ Compensation Committee (Gina) – 6/15/22.....	38
3.E.	Property Committee (Gina) – 7/13/22.....	39
3.F.	PRISM Affiliate Risk Captive (Gina) – 6/27/22 .....	40
3.G.	Governance Sub-Committee (Gina) – 8/18/22.....	41
3.H.	General Liability 2 Committee (Brian) – 8/11/22, 8/18/22 .....	42
3.I.	Medical Malpractice Committee (Brian) – 6/21/22, 8/3/22 .....	44
3.J.	Underwriting Committee (Brian) – 6/28/22, 8/31/22.....	46
3.K.	Employee Benefits Committee (Sidney) – 7/21/22 .....	48
3.L.	PRISMHealth Committee (Sidney) – 7/28/22, 8/24/22.....	50
3.M.	Member Services Committee (Rick) – 7/27/22.....	53
3.N.	Risk Control Committee (Charles) – 8/18/22 .....	55

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## INSURANCE PROGRAMS

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- 4.A. 2022/23 Renewal Recaps (Brian/Alliant) ..... 57  
*An informational report regarding the 2022/23 renewals of the casualty programs.*

### Miscellaneous Programs

- 4.B.1. Policy Regarding Allocation of Limit in Misc. Programs (Gina) ..... 62  
*An action to approve a policy statement regarding the allocation of limits.*
- 4.B.2. Cyber Liability Program – Cyber Audit Services (Travis) ..... 65  
*An action to approve a policy statement regarding cyber health checks.*

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## GENERAL BUSINESS

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- 5.A. Merger of Member Services & Risk Control Committees (Rick) ..... 68  
*An action to authorize the merger of the two committees, effective January 1, 2023.*
- 5.B. 2022 Strategic Planning Retreat Agenda (Gina) ..... 70  
*Provide direction to staff on retreat topics.*
- 5.C. Staff Report (Gina)  
*Staff will report on matters of interest to the Committee.*

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## FUTURE MEETINGS

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The next regularly scheduled meeting will be on **Thursday, October 6, 2022**, at **10:00 a.m.**, at the **Claremont Hotel & Spa**, to be held in **conjunction with the October Board of Directors meeting events**.

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## CLOSED SESSION

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*For the following claims items, those in attendance may include members of the Committee and their alternates, legal counsel, as well as authorized staff, which may include the CEO, COO, CCO, claims manager and the primary claims handler and their supervisor.*

*Pursuant to Government Code Section 54956.95, the Committee will hold a closed session to discuss the following claims:*

### WORKERS' COMPENSATION CLAIM

- 6.A. Scoggins v. City of Whittier – 11/6/19 (Elaine/Sandy)

### LIABILITY AND WORKERS' COMPENSATION CLAIMS

- 6.B. Report of Pending Workers' Compensation and General Liability Claims over \$1M (see attached)

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## ADJOURNMENT

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*Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

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**EXECUTIVE COMMITTEE**

**TELEPHONIC ADDRESS LIST**

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<b>PRISM</b>		75 Iron Point Circle, Suite 200 Folsom, CA 95630	(916) 850-7300
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<b>Contra Costa County</b>	Karen Caoile	2530 Arnold Dr. Suite 140 Martinez, CA 94553	(925) 335-1408
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