

CSAC EXCESS INSURANCE AUTHORITY
PRIMARY WORKERS' COMPENSATION COMMITTEE

FINAL AGENDA

CSAC Excess Insurance Authority 75 Iron Point Circle, Suite 200 Folsom, California 95630 916-850-7300	Wednesday, February 20, 2019 10:00 a.m. First Meeting – 2019
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As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

1.A. Establishment of Quorum/Introductions4

SELECTION OF CHAIR

2.A. Selection of Chair and Vice Chair.....5
An action to select a Chair and Vice Chair for the 2019 year.

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee at one time without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

3.A. Approval of Minutes, November 1, 2018.....7
An action to approve the Minutes of the above meeting.

3.B. Code of Conduct..... 14
An action to acknowledge receipt of the Code of Conduct.

3.C.	Standard Operating Procedures (SOP).....	17
	<i>An action to acknowledge receipt of the SOP.</i>	
3.D.	Disclosure of Disposition of Claims.....	35
	<i>An action to acknowledge receipt of the disclosure.</i>	
3.E.	PWC Notice of Potential Withdrawal	39
	<i>An action to acknowledge receipt of the report.</i>	

CLAIMS MATTERS

4.A.	Third Party Administrator (TPA) Claims Audit Results (Karin).....	40
	<i>Provide direction to staff regarding the results of the TPA audit.</i>	
4.B.	TPA – Corvel Contract Renewal (Jen).....	50
	<i>An action to extend the contract with CorVel.</i>	
4.C.	PWC Policy Regarding Claims Administration for Tail Claims (Jen)	52
	<i>An action to amend the Policy Regarding Claims Administration for Tail Claims.</i>	
4.D.	California Schools Risk Management (CSRM) Tail Claims (Jen)	59
	<i>An action to approve ongoing claims administration of CSRM's tail claims with Hazelrigg and York through August 2019.</i>	
4.E.	Allocation of SIMS Conversion Costs (Gina).....	61
	<i>An action to determine if costs for system conversions should be shifted to members under certain circumstances.</i>	
4.F.	CIGA/Riverstone Update (Mike P.)	63
	<i>An informational report regarding the status of reimbursements.</i>	

RENEWAL MATTERS

5.A.	Program Structure Overview (Brian)	64
	<i>An informational report regarding the current and historical structures of the Program.</i>	
5.B.	Claim Summary Report as of December 31, 2018 (Mike P.).....	65
	<i>An informational report regarding the Program's claims.</i>	
5.C.	Target Funding Guidelines (Brian)	67
	<i>An action to approve the Target Funding Guidelines, as presented.</i>	
5.D.	2019/20 Actuarial Results & Funding Decisions (Brian/John)	70
	<i>An action to approve funding for 2019/20 and possibly declare a dividend.</i>	
5.E.	2019/20 Reinsurance Renewal Status (Alliant).....	73
	<i>An action to approve renewal terms for 2019/20.</i>	
5.F.	2019/20 Deposit Premium Allocation (Rebekah).....	80
	<i>An action to set the premium allocation and member rates for 2019/20.</i>	

OPERATIONAL MATTERS

- 6.A. Claims System Conversion Status (George) 83
An informational report regarding the status of converting PWC TPA claims data into Systema.
- 6.B. Program Budget Policies (Brian)..... 84
An action to approve the proposed amendments to the Program's Budget Policies.
- 6.C. Committee Member/Program Member Mentor Program (Gina) 89
An action to make appointments for the Mentor Program for 2019.
- 6.D. Member Services Update (Maria) 91
An informational report on new and upcoming member services.

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

FUTURE MEETINGS

The next regularly scheduled meeting is **Wednesday, June 19, 2019, at 10:30 a.m.**, to be held **via WebEx**.

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.