

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
(PRISM)**

UNDERWRITING COMMITTEE

FINAL AGENDA

75 Iron Point Circle, Suite 200
Folsom, California 95630
916-850-7300

Wednesday, December 6, 2023
1:00 p.m.
Eleventh Meeting – 2023

As to each agenda item, the Committee may take action and/or receive informational reports as appropriate.

ROLL CALL/INTRODUCTIONS

1.A. Establishment of Quorum/Introductions4

CONSIDERATION OF OFF AGENDA ITEMS

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Committee (or an unanimous vote if less than two-thirds of the Committee is present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Committee subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

PUBLIC COMMENT

This portion of the agenda is reserved for members of the general public to address the Committee on any matter not on this agenda that is under the jurisdiction of the Committee.

CONSENT AGENDA

The following Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Committee at one time without discussion. Any Committee member, staff member, or interested party may request that any item be removed from the Consent Agenda for later discussion.

2.A. Approval of Minutes, October 26, 20235
An action to approve the Minutes of the above meeting.

2.B. Disclosure of Underwriting Authority..... 10
An action to acknowledge receipt of settled claims with committee or staff authority.

- 2.C. EWC & GL1 Notices of Intent for Potential Withdrawal..... 13
An action to acknowledge receipt of the notices.

INSURANCE PROGRAMS

- 3.A. Claims Review Committee Report (Heather) 14
An informational report regarding the recent activities of the Claims Review Committee.

Excess Workers' Compensation Program

- 3.B.1. MOC – Definition of Occurrence (Brenna/Sarah)..... 15
An informational report on the 2023/24 new definition of occurrence language.
- 3.B.2. 2022/23 Payroll Audit Results (Shane)..... 16
An informational report regarding the 2022/23 payroll audit results.

General Liability 1 Program

- 3.C.1. Out of State Participant – Douglas County, Colorado (Sarah/Shane) 18
An action to approve the out-of-state participant in the GL1 Program, effective 1/1/2024.
- 3.C.2. Out of State Participant – Washington Public Entity Group, WA (Sarah/Shane) ... 26
An action to approve the out-of-state participant in the GL1 Program, effective 1/1/2024.
- 3.C.3. New Member Application – City of Santa Maria (Shane)..... 44
An action to approve the City of Santa Maria for participation in the Program, effective July 1, 2024.

GENERAL BUSINESS

- 4.A. Self-Insured Retention (SIR) Modification Requests (Sarah) 47
Provide direction to staff on requests for Self-Insured Retention Limits excess of \$1M.
- 4.B. CAJPA Accreditation Policy (Gina) 50
An action to recommend to the Executive Committee and Board of Directors to approve amending the CAJPA Accreditation Policy discount.
- 4.C. Staff Authority for Additional Named Covered Parties (ANCP) (Sarah) 53
An action to recommend to the Executive Committee and Board of Directors to approve amending the policy statement outlining staff authority for ANCPs.
- 4.D. Surcharge Collection for JPA Sub-Members/ANCPs (Sarah) 54
An action to approve an amendment to the Premium Allocation Methodology Policy regarding surcharge collections.
- 4.E. Member Services Update (Rick) 56
An informational report regarding member services.

- 4.F. Staff Report (Sarah)
Staff will report on matters of interest to the Committee.

FUTURE MEETINGS

- 5.A. 2024 Calendar of Meetings (Sarah) 61
An action to approve the 2024 meeting schedule.

The next regularly scheduled meeting will be on **Wednesday, February 7, 2024, at 1:00 p.m.**, to be held **at the PRISM office in Folsom.**

ADJOURNMENT

Disability Access: All posted locations for this meeting are wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact Meeting Planner at (916) 850-7300 or (916) 850-7800 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

